



A guide to moving out of your Student Accommodation





End of Tenancy Responsibilities

Whether you're leaving university for good, or simply heading into a new property, it's important to leave your home in a good state.

You need to treat the place you're renting as if it were your own home, if you do, you'll stand a far better chance of having your deposit returned to you in full.

This guide has been designed to help offer a reminder of everything you need to take into consideration as moving day approaches.

Read the checklist below and scroll through the document for full advice.



Take out the Rubbish



Box up your stuff

Take out the Rubbish

Making sure you remove any leftover rubbish from the property you've rented is an absolute must. This includes ensuring all food items and debris (including debris and dust from all drawers, cupboards and behind and under furniture) is removed along with odours and stains.

Please note that all items that are not provided in the property **MUST** be removed and this includes any cleaning products, toiletries and other small household utensils/items. If you are unsure what items were provided in your flat then please contact **Brink Riley** at info@brinkriley.co.uk

If you think the next tenant may wish to make use of some items in the flat, this must be agreed in writing with **Brink Riley** or the items will be removed and you will be charged for this. This is applicable to **ALL** rooms within your property



It is important waste placed in the outside bins is done so appropriately and the bins are not left over flowing. If your bins are full contact the office on 0116 208 1100 and we can arrange a collection



Box up your stuff!



If you start by boxing up your stuff, you have an empty space ready to clean!

There are a range of items available online to help make your packing easier, below are a few recommendations, **click on the images** for buying option.



StorePAK Medium Storage
Boxes (Pack of 10)
£18.58*



6 X LARGE STRONG LAUNDRY
STORAGE SHOPPING BAG
£9.99*



Vacuum Storage Bags Pack of 6
70cm x 50cm 9
£8.89*

* Prices are correct on day of editing and may be subject to change, price do not include any student discounts

Cleaning Essentials

Spending a small amount on cleaning products could mean you avoid being charged for professional cleaning at the end of your tenancy.

You must ensure at the end of your tenancy your property is left in a clean and tidy condition. If you in shared accommodation (cluster flats) you are equally liable to ensure that the property is left in a clean and tidy condition. You can however spread the cost of the cleaning products.

Below are a list of essentials that will help ensure your property is cleaned to a satisfactory standard.

Flash Bleach or Anti-Bac Cleaner	Use on all surfaces, fridges, freezers (once emptied and defrosted)
Mr Muscle Window Cleaner	Use to clean all windows and mirrors
Viakal Limescale Remover	Use for cleaning taps & chrome plug holes, showers heads & screens and stainless steel kitchen sinks
Oven Pride - Deep Cleaner	Used for cleaning inside oven trays <i>*follow instructions carefully</i>
Dr. Beckman Carpet Cleaner	Ideal for carpet and furniture stains
Elbow Grease	Use on anything greasy including microwaves
Flash Bathroom	Use on bath, toilet, sink and tiles
Floor cleaner	To clean all floors (apart from carpets)
Mop and Bucket	Use with floor cleaner (dilute with water as instructed)
Rubber Gloves	Protect yourself from the products while cleaning
Microfibre clothes and sponges	Use a sponge to clean and microfibre cloths to wipe down surfaces

Where to shop:

Poundstretcher
Wilkinson's
Saver's
Tesco
Asda
Sainsbury's
B&M
Home Bargains



The Kitchen



- 1) Empty all cupboard and clean with anti-bac Spray.
- 2) The fridge freezer is cleaned and turned off with **the door left open**, if you close the door while the appliance is turned off this can cause a build of a mould which will then need to be cleaned and is therefore chargeable. When defrosting the freezer, we recommend that you place towels down to soak up any excess water. If you do not have access to your isolator switch or plug socket then you can switch off the fridge/freezer at your fuse box. Please contact **Brink Riley** if you are unsure about this
- 3) The cooker is turned off and cleaned inside and out. The cleaning must include the removal of all grease and other stains from all racks, shelves, trays and the door. The hob part of the cooker will also require thorough cleaning
- 4) Clean washing machine drain (cap at bottom on machine) drawer and the rubber of any debris (see photo below)
- 5) Run empty dishwasher on hot wash
- 6) The Microwave is cleaned inside and out
- 7) Wipe down all sides and hoover and mop floors.



The Bathroom



- 1) Clean toilet thoroughly with Flash bathroom and bleach is recommended
- 2) Clean bath and tiles
- 3) Clean sink and cistern.
- 4) Clean shower head with limescale remover (Viakal)
- 5) Clean Taps and chrome plugs with items such as Viakal
- 6) Clean shower screen to include seal
- 7) Remove any hair or items in plug holes
- 8) Ensure the bathroom is free of smears and limescale
- 9) Mop all floors with floor cleaner



The Bedroom

- 1) Hoover floor removing any stains
- 2) Clean bed frame
- 3) Remove any stains from the mattress
- 4) Clean window and window seal
- 5) Ensure all items are removed from wardrobes, drawers desk and clean with polish or anti-bac spray inside and out to include top of wardrobes
- 6) Ensure all blinds are untangled



The Lounge

- 1) Clean all windows, window seals
- 2) Ensure all blinds are neat and untangled
- 3) Clean any marks on the sofa, if leather clean with polish or leather cleaner
- 4) Clean TV and TV Stand with polish (use glass cleaner if glass) to include remotes
- 5) Clean all skirting boards with a damp cloth
- 6) Hoover and mop floors to include under the sofas and furniture
- 7) Clean table and chairs with polish/glass cleaner
- 8) Clean all window sills

If you are in shared accommodation or a cluster flat it is **ALL** tenants responsibility to ensure the shared areas are cleaned



General Areas

- 1) Clean all windows, window seals and balconies
- 2) Clean all surfaces
- 3) Hoover all floors
- 4) Mop all floors that are not carpeted
- 5) Ensure all blinds are neat and untangled
- 6) Wipe down all doors
- 7) Wipe down all skirting board
- 8) Replace any lightbulbs that are not working
- 9) Clean all window sills
- 10) Remove all Blu-tac from walls
- 11) Remove all Rubbish

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Final Checks



Ensure all lightbulbs that are not working are replaced to include oven and fridge, otherwise you will be charged



Remove all rubbish and place neatly in bins outside



Turn off all appliances, heaters and switches



Ensure all furniture is replaced to where it was when you move in as per the inventory.



Hand in all keys and fobs on or before the 30th June, you will be charged for any additional days



Bulky Waste Collection

Please ensure no waste or large items are left in the property. Leicester City Council offer waste collection.

To book a bulky waste collection or to find out more visit leicester.gov.uk/recycling

Household Waste Recycling Centres

If you have access to a vehicle please use our Household Waste Recycling Centres to recycle and dispose of your household waste, located at:

Freemen's Common*, on Islington Street, LE2 7SQ

Gypsum Close, off Lewisher Road, LE4 9AB

Both sites are open from 8am to 8pm (April to October) and 8am to 6pm (November to March)



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@brinkrileyproperties

See below link on our website for further guidance on your deposit

<https://brinkriley.co.uk/wp-content/uploads/2019/07/Guidance-on-Protecting-Student-Tenants-Deposits.pdf>